

EVALUATION

OF INTERN

Intern: _____ Mentor: _____ Date: _____

| Please rate the following on a scale of 1 – 5; (1) Unsatisfactory, (2) Uncomplimentary, (3) Fair, (4) Commendable, (5) Exceptional | 5 | 4 | 3 | 2 | 1 |
|--|---|---|---|---|---|
| Ability to learn. | | | | | |
| Written communication skills. | | | | | |
| Oral communication skills. | | | | | |
| Creative thinking and problem solving skills. | | | | | |
| Intern's motivation and initiative. | | | | | |
| Ability to work with team members and management. | | | | | |
| Alignment with values and mission of the firm. | | | | | |
| Basic work habits: on time, proper dress, proper attitude. | | | | | |
| What did the intern do exceptionally well? | | | | | |
| What areas could the intern improve on? | | | | | |
| Would you recommend the intern for future employment? | | | | | |